

**ASTON-MANSFIELD**  
**(A company limited by guarantee)**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

Charity Registration Number: 220085

Company Number: 48350

**ASTON MANSFIELD**

**REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2020**

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REFERENCE & ADMINISTRATIVE INFORMATION

YEAR ENDED 31 MARCH 2020

<b>Trustees</b>	Christopher C Keen	(Chairman)
	Ven Elwin Cockett	(Resigned 14 January 2020)
	Rev Paul Regan	
	Noor Choudary	
	Sammy Shummo	(Resigned 10 March 2020)
	Alex Minford	(Treasurer)
	Mahendra Savjani	
	Rehan Akhtar	(Appointed 12 November 2019)
	Diana Hofler	(Appointed 14 January 2020)
	Emily Miles	(Appointed 14 January 2020)
	Dr Joanne Beckmann	(Appointed 14 January 2020)
	Rev Jeremy Fraser	(Appointed 14 January 2020)
	Mr Mohammad Khan	(Appointed 12 May 2020)
<b>Chief Executive Officer</b>	Claire Helman	
<b>Secretary</b>	Eileen Da-Silva	
<b>Bankers</b>	National Westminster Bank Plc	Co-operative Bank Plc
	Ground Floor, Gredley House 1-11 Broadway Stratford London E15 4WG	80 Cornhill London EC3V 3NJ
<b>Auditors</b>	Haysmacintyre LLP 10 Queen Street Place London EC4R 1AG	
<b>Solicitors</b>	Russell-Cooke 2 Putney Hill Putney London SW15 6AB	
<b>Registered Office</b>	Durning Hall Earlham Grove Forest Gate London E7 9AB	

The trustees, who are also directors for the purposes of company law, present the annual report and the audited financial statements of the organisation for the year ended 31 March 2020 which have been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (second edition, effective 1 January 2019) and the Companies Act 2006.

### **OBJECTIVES AND ACTIVITIES**

The objects of the charity are to develop the community wealth of East London and promote a diverse and inclusive society in which all are free to participate. These are achieved through a number of structured programmes and a range of activities supporting people of all ages, creeds, cultures and abilities, principally within the London Borough of Newham.

#### **And then**

It is late August 2020. This annual report covers the period from the beginning of April 2019 to the end of March 2020, which means it includes the 'And then' moment. We were in the midst of running our children, youth and family programmes, preparing to turn our sports hall at the Froud Centre into a GP/primary care space, planning to pilot new programmes for deprived children and families in Forest Gate, and were about to launch the community and stakeholder consultation for the redevelopment of Durning Hall and our Forest Gate site.

And then, the people in Newham experienced some of the worst impacts of COVID-19 in the country, suffering a devastating high death toll from COVID-19, with the second highest age adjusted mortality rate (196 per 100,000) in the country. In July 2020 there were 102,000 Newham residents on furlough or unemployment benefits, which is 35,000 more than in Tower Hamlets or Hackney, and around the same as Kensington & Chelsea, Kingston upon Thames, Richmond, Westminster and the City of London combined. The unemployment benefits claimant count increased by almost 200% since February. Given that 49% of Newham households are classified as living in poverty, that 52% of children grow up in low income households, and that 1 in 3 Newham residents earn less than the Living Wage, in August 2020 we are preparing to play our role in supporting people through what is likely to be a very tough recovery in Newham.

In response to COVID-19 and lockdown, we rapidly changed our existing services and developed new ones, offering a combination of virtual and physically based services to provide

- Food and vital supplies
- Social, learning and development, play and fitness activities and emotional support to children and young people
- Childcare for children of key workers and vulnerable children
- Emotional, social and practical support to parents and carers
- Fundraising support to small community groups and voluntary sector organisations

This was in a context where we, like everyone around us, were learning how to operate in very different circumstances, with staff and volunteers experiencing the trauma and shock of the pandemic, and the challenges of home-schooling and caring for relatives and friends.

We increased our focus on working in partnership with the London Borough of Newham, the Clinical Commissioning Group (CCG), East London Foundation Trust (ELFT) and other voluntary and community sector organisations, and we collaborated with many others to provide the Help Newham COVID-19 response, including emergency food distribution, befriending support and emotional and practical support. Through One Newham, the local voluntary sector collaborative organization, we played an active part in coordinating the COVID-19 response in Newham.

During July 2020, as the pandemic restrictions eased, we

- Re-opened Durning Hall, our community centre in Forest Gate, welcoming back some of our community and small business tenants
- Opened our 'in person' summer schemes for children, transitional youth and young people with Special Educational Needs and Disabilities, with sessions at the Froud Centre in Manor Park, in local parks, and elsewhere

- Recruited 2 Community Connectors, as part of our work with health partners and the London Borough of Newham, to transform the mental health system in Newham

We know that the restrictions caused by the pandemic change rapidly, and this snapshot of our situation in late August 2020 will constantly evolve. In the coming months, we will continue to base our response to the pandemic on the principles that we should

- provide as much support to the local community and people we work with as we can, making sure that it is safe for staff and volunteers to do so
- draw on our existing expertise, resources and networks, and not jump into areas where we really don't know what we are doing
- work collaboratively with others, and support collaborative efforts across Newham

### **The year in numbers**

During the year we have directly delivered services to around 1000 people and about 200 organisations; an estimated additional 1980 people have used our centres for sessional activities, and an additional 30 organisations rented office space.

Some 163 children have developed socially, physically and creatively through a range of play experiences at our After School Club, Holiday Playschemes, and Breakfast Club. The children benefit from improved life-skills, confidence and self-awareness, whilst the programme offers parents affordable wrap around care allowing them to participate in work, study or training.

We have reached out to around 728 young people, through a combination of centre based and detached youth work. Over 100 young people have developed their ability to become successful and active citizens, contributing to their communities, through participating in our Young Achievers Group (YAG) for young people with special needs and disabilities, and the Youth4Youth leadership programme. Some 139 young people participated in focus groups, research and surveys.

Around 66 community groups/organisations and some 1980 people have learned, connected and improved their wellbeing through participating in activities at our community centres, the Froud Centre and Durning Hall. In addition, 30 organisations rented office space.

Around 71 community groups/organisations strengthened their organisation through receiving support and advice, and over 100 people participated in workshops/training aimed at improving voluntary/community sector performance in Newham.

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

Aston-Mansfield is a registered charity (number 220085) and a company limited by guarantee (number 48350). The charity is governed by its Articles of Association. These were revised in the light of current legislation and adopted by the members on 14 April 2010.

We have between 7 and 15 trustees at any one time, two of whom are appointed by Aston-Mansfield Charitable Trust. We aim to have a Board whose skills and diversity mix fit with Aston-Mansfield's strategic direction, core activities and regulatory requirements. Trustees are appointed through an open recruitment process, which includes an interview with the Chair, and at least one other Trustee, followed by confirmation by the Board.

There is an induction process for new trustees which includes an induction pack, introductory sessions with the Chief Executive and management team, and project visits. New trustees are supported by more experienced trustees through a 'buddying' system.

The trustees meet at least six times a year. Trustees are updated on significant regulatory and sector developments, and participate in training on core issues, for example safeguarding.

The day to day management of the charity is delegated to the Chief Executive Officer who consults regularly with the Chairman and reports to the trustees at each of their meetings.

## **RISK MANAGEMENT**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces. This includes assessing the key success factors, critical dependencies, constraint factors and key milestones and performance indicators for the major changes encompassed in our strategy, Creating the Future, and an analysis of the highest impact risks to which Aston-Mansfield is exposed
- The establishment of policies, systems and procedures to mitigate risks
- Strategic and operational plans and an annual budget, and progress reporting against plans and budget
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The trustees have identified that the major risks are related principally to the COVID-19 pandemic, the long term plan to redevelop the Forest Gate site (including reputation risk), the development of a GP/Primary Care Centre at the Froud Community Centre in Manor Park, the risk of a major fire/flood/building related incident, exposure to a major safeguarding or data privacy incident, and long term financial sustainability. The Trustees have sought to mitigate risk where possible, particularly relating to ensuring that the organisation has access to appropriate governance, professional expertise and management capability, and that there are plans for and investment in achieving financial sustainability.

On this basis the Trustees are satisfied that all material risks are managed effectively, and that the charity will be funded adequately for the foreseeable future.

## **PAY POLICY FOR SENIOR STAFF**

The directors consider that the Board of Directors, who are the charity's trustees, and the Chief Executive Officer comprise the key management personnel of the charity, in charge of directing and controlling, running and operating the charity on a day to day basis. All trustees give of their time freely, and no trustee received remuneration in the year. Details of trustees' expenses and related party transactions are disclosed in note 14 and note 20 of the accounts.

The pay of the Chief Executive is reviewed by the trustees annually, and a Remuneration Committee, whose role includes setting the remuneration of the Chief Executive, was established in July 2018. Any increase is based on benchmarking against pay levels in other comparator charities, and performance against agreed objectives.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Strategy**

This was the third year of implementation of our strategy, Creating the Future, a summary of which is below.

## **Creating the Future – In summary**

### **VISION**

We want to see more children, young people and families in Newham and east London leading happy healthy lives, realising their potential and unlocking their ambition.

### **MISSION**

Using an integrated and community focused approach we will make long lasting change, offering opportunity, community and inspiration to children, families and young people in Newham and east London.

### **WE WILL**

- Offer a continuum of support, through both direct delivery and signposting, from cradle to career. We will nurture relationships, offer opportunity, community and inspiration throughout our provision.
- Build on our current children and youth programmes, collaborating with inspirational and successful individuals and organisations to offer the best opportunities and experiences.
- Continue to develop and seek out partnerships with the community, voluntary, public and business sectors to ensure that our work is relevant, complementary to other service provisions, sustainable and embedded in best practice.
- Give children, young people and families greater opportunities to thrive and flourish. We will share our expertise and methodologies with other organisations to help inform best practice in the sector.

### **MAJOR CHANGES**

- A move away from our focus on community buildings. Instead we will focus on people-oriented service provision and effective signposting.
- Shifting our voluntary sector capacity building work to focus on organisations working with children, young people and families and development of social enterprises.
- Growing our current children and families programme to include a wider age range and to be present in more geographical areas.
- Growing our youth programme. To cater to the wide and varied needs of young people in Newham and east London.
- Introducing a social enterprise aspect to our ecosystem to create more employment and training opportunities, particularly for young people, and to improve the financial sustainability of our work.

### **WAYS OF WORKING**

- Ecosystems: we work with the ecosystem of organisations effecting children, young people and families, and we create a strong organisational ecosystem.
- 'Giving something back': building opportunities for people who have benefitted from our work to become part of the next generation of Aston-Mansfield, for example as volunteers, staff, supporters and ambassadors.
- An integrated approach: understanding that we are one element of people's lives, and that by working with others within their networks we can improve our impact.
- Successful, ambitious and enterprising: continuing to learn, innovating, and staying relevant.
- Impact led: understanding and measuring the difference that we make and changing and adapting our work to improve our impact.

During 2019/20, our progress in relation to the strategy included:

- Successfully developing a new 'Young Facilitator' model for our youth work, so that it is youth led; creating more work placement and volunteering opportunities for young people; expanding our youth partnerships
- Learning from our experience of delivering our children's summer playscheme from a different site, based at Earlham Primary School, and expanding our children's programme to include a holiday hunger project in partnership with School Home Support
- Signing Heads of Terms with a GP practice, appointing building contractors, and beginning the refurbishment of our community space at the Froud Centre, in preparation for creating a new GP/Primary Care Centre at the Froud Centre
- Building stronger relationships with health and wellbeing partners in Newham
- Strengthening our governance through the appointment of 5 new Trustees

### Children and Youth Work

#### Children's programme

The Little Manor Play Project provides high quality, affordable wraparound care for children in Newham aged five to 12 and comprises breakfast, after school and holiday provision. During the year, some 163 children have developed socially, physically and creatively through a range of play experiences. The children benefit from improved life-skills, confidence and self-awareness, whilst the programme offers parents affordable wrap around care allowing them to participate in work, study or training.

#### Little Manor's Big Family Cycling Adventure

This programme built on the learning of our previous programme which worked with children from the Little Manor Play Project, teaching and developing cycling skills with primary school aged children. Based on feedback from families, we developed this programme to deliver similar training to parents of these children which will continue to improve and enhance the cycling experiences of children who initially took part.

The project works with 6-8 parents and 5 children over each half term, targeting non-cyclists and novice cyclists. Sessions take place in a hall within our community centre and then move onto roads in the surrounding area as skills and confidences improve. At the end of each term a staff-led 'adventure' ride is planned together with staff and participants of the two previous courses. The adventure covers on and off-road cycling and celebrates the end of the learning sessions, and the improvement in skills which will have occurred. Each adventure is appropriate to the ability level of the group.

Each course of training that takes place includes simple bike maintenance workshops, advice on bike storage (vital for those who live in high-rise / overcrowded housing) and advice on purchasing affordable bikes through the 2nd hand market or Cycling for All scheme. This training provides invaluable sessions for families to spend quality time learning together. Those children that have previously been through the course are supported to take on a 'support and guidance' role for their parent. The project enables families in East London to cycle together and be confident in doing so.

Our impact assessment of the project showed that

- 30 children and 35 parents/older siblings improved their cycling skills
- 100% of participants who could not cycle can now cycle unaided.
- All participants reported having learnt something new.
- 100% of parents/older siblings surveyed said they felt more confident cycling as a result of the project.
- Several children took the lead role in the family, supporting their parents to learn new skills.
- Families reported huge enjoyment of learning together and with other families.

*"I'm thoroughly enjoying the cycling sessions as a family group. I learned things about bikes I never knew before, such as ABC check and fixing a chain when loose 😊. Glad I joined."* (Participant and parent to two participating children)



*"My experience in the Cycle Adventure has been great, as I have not been on a bike in 25 years. Riding with my son and others has been good and exciting. I was a bit nervous when I went on a bike in the first session, but I have accomplished a goal worth the time and effort. More bike rides to come."* (Participant and parent to one participating child)

*"I like cycling and I like doing it with my mum as we don't have bikes."* (Jamal, child participant)

*"I was a little nervous at first but once we got into it and I could practice at my own pace it was great spending time with my children and other parents."* (Participant and parent to two participating children)

#### Transitional youth

We have also developed a transitional youth programme, for young people in the early years of secondary education. Working with participants aged 12-15, this year our summer transitional youth programme, funded by East End Community Foundation/Newham Giving aimed at building resilience and confidence. With 19 young people participating, all of whom were of Black, Asian or minority ethnic origin, the programme included fun, engaging activities whilst also delivering workshops aimed at building citizenship, independence and diverse young leaders. The young people had a range of needs, relating to health conditions (including depression, anxiety, autism, ADHD) and life experiences (newly arrived in the country and placed with foster family, school exclusions, bereavement, bullying, social isolation).

Our impact assessment of the programme tells us that

- 19 young people gained new friends, volunteered and supported local community groups to deliver activities to local children and families, took the lead role in delivering activities to younger children thus developing their research, planning and facilitation skills, took part in activities that they did not know existed therefore broadening their life-experiences, were engaged in a number of teambuilding activities which helped improve skills in teamwork, co-operation, communication and tolerance
- 18 young people gained strategies in how to keep safe online and recognise potential grooming behaviours
- 16 young people reported that the self-defence workshop had given them more confidence in diffusing and dealing with confrontation, and felt more empowered having had their youth voice highlighted through activities during the Youth Steering workshops. Workshops explained what young people are entitled to, how they can make themselves heard and how they can make a difference
- 14 young people will continue to volunteer on our Holiday Programme for younger children
- 13 young people gained a better understanding of how to manage their money, identifying the difference between needs and wants, the importance of saving and pensions
- 3 young people had their first experience of cycling on the road
- 1 young person overcame their fear of heights, successfully completing the ropes course, climbing the O2 and then going on rides at Thorpe Park which they had never done before

The young people who participated in this project developed skills, confidence and networks as a result of the activities. They developed a peer network and explored issues to which young people at this impressionable age are particularly vulnerable. We have seen the young people meet new friends, become more confident and engage in positive, and impactful behaviours, and develop a sense of responsible citizenship.

*"I would like to thank you and your team for organising a youth group which has provided enriching activities for my daughters. Volunteering, money management and team-based activities which have challenged them which have enabled them to believe in themselves. So many life lessons and experiences encountered which will have positive impact on their lives. Thank you."* (Parent)

*"I think the youth summer programme was good for my son in that he was able to meet up with friends in a safe, supervised environment where they were able to participate in activities together. As a parent in these worrying times it's great that they had somewhere to go. The fact that it was only two days a week was also good because they could do other things in the holidays or nothing at all!"*

(Parent)

*"My son attended The Manor project throughout the Summer missing only one session. He was always keen to get up early and take part, unusual given his usual holiday schedule involves sleeping until the afternoon.*

*It was a great opportunity for him to get out and take part in a brilliant range of fun activities alongside his peers and make new friends within a SAFE environment. As the knife crime epidemic in London moves ever closer to home, the areas that we used to believe were safe places for children such as Parks, Shopping Centres, become increasingly vulnerable places to be. With Youth Services having been decimated, I feel projects such as The Manor are vital in ensuring our children get the opportunity to socialise directly with others from different schools and postcodes."*

(Parent)

*"Being in this club has been very fun for me. I got to experience new things and things that I might never have been able to do. I also made new friends and we had so much fun together. For example, when we were climbing the O2 we were laughing and joking the whole way up and the whole way down.*

*All the members of staff were very helpful when we needed help, kind and polite. I think that other people will enjoy this as much as I did. When I woke up in the morning, I didn't have the feeling as if I didn't want to go that day, which I sometimes feel when I go to other places. I was happy to go there.*

*I liked how we got to choose the activities and the staff helped us find new activities. I also liked that everyone was about the same age and we weren't in a club with a bunch of 6-year olds."*

(Young person)

*"The youth program has allowed me to have fun with new friends in a safe environment and enhance my skills. For example, at camp, we were able to work together as a team to complete difficult team building tasks. Also we did a self defence course where we were taught multiple ways to defend ourselves if we were being attacked. At the money workshop, I learnt how to use money and save money effectively. We volunteered with younger children where we could help them and I realised that I want to volunteer in the future. I was also able to climb the O2 and go on a rib ride on the river Thames; neither of the two would I have thought of doing outside of the youth group. And of course going to Thorpe Park with my friends was extremely exciting."*

(Young person)

*"The youth club has pushed me out of my comfort zone when we went on the rib ride. I was quite apprehensive at first, but since we did it I wish to do it again. I also feel a lot more confident ice skating, especially with my friends. I learnt how to smartly handle my money and I mostly enjoyed zorbing as it was hilarious seeing my friends coming out the other side."*

(Young person)

#### Holiday Hunger

In Newham, over half of children grow up in low income households, and the arrival of the summer holidays presents a huge challenge for families already struggling to cope. The removal of free school meals and the routine and structure provided by schools leaves many children in danger of falling behind developmentally or becoming involved in risky behaviours.

Our Holiday Hunger project provided education and activities for low-income families during the summer holidays. Many of the families were living in temporary accommodation, and had experienced domestic violence. A high proportion of the children had Special Educational Needs and Disabilities. Offered in partnership with School Home Support, the sessions provided a safe and accessible environment for families who were referred by schools. Parents were given information and demonstrations on how to cook on a budget, while in an adjacent room, children accessed a fun activity session that involved creative play opportunities as well as sports and games. Healthy refreshments were available to all and at the end of each session, families were provided with a food parcel.

#### Youth4Youth leadership programme

The Youth4Youth Programme is a free leadership programme for young people aged 16-21, who live or study in Newham, funded by the National Lottery. The programme builds confidence, skills, and resilience in young people and supports them in undertaking targeted action and campaigns in Newham.

The programme aims to bring together an annual cohort of young emerging leaders from across the borough to:

- Unlock their leadership skills, learning to; network, self-represent, identify and research issues in their community.
- Mobilise other young people across Newham's diverse communities building a movement of young campaigners who will participate in innovative activities.
- Respond to issues that matter to them. Co-produce services with specialists. Create programmes and activities for youth in Newham.
- Impact the future for young people in Newham through sharing insights, ideas, and experiences with leaders, policy makers, people in power and the business world.

Based on feedback from young people, we introduced significant changes to the Youth4Youth programme, including the recruitment of a team of young facilitators. This enabled us to increase our engagement and support for young people.

30 young people participated in Youth4Youth this year. The cohort had a number of young Asian women from Muslim backgrounds in the group, there was also representation from Black, White and Mixed Heritage females in addition to some young and Muslim boys, as well as those who self-define as Queer.

The group's social action plans have ranged from open mic nights at school focusing on changing grime lyrics so that they are respectful towards women, to raising awareness around homelessness by encouraging the community to put together care packages for the homeless and working alongside homeless charities to distribute them. Other ideas included holding multi lingual tea mornings or family focused activities to encourage togetherness and intergenerational conversations about mental health.

After voting on their ideas, the young people decided to focus on raising awareness around homelessness and promoting togetherness and intergenerational conversations about mental health through a family fun day of activities that people of all ages can get involved with. The young people decided to work together and support each other on their social action projects by merging their activities and incorporating them into the fun day which gave them extra people on the day to supervise all the different activity stations.

The family fun day was very successful with a total of 98 members of the community attending. The young people had activities ranging from arts and crafts, board games, cake decorating, henna tattooing, nail art, juice making as well as fun races and sports tournaments to encourage families and communities to do more together. Each activity station had information sheets and quizzes on mental health to help stimulate conversations around mental health and how to support each other as families and communities. One of the stations on the day was a care package design station, where members of the community designed tote bags and filled them with essential amenities including socks, toothbrush, toothpaste, soap, flannels, protein bars, wipes and much more. They also wrote positive and encouraging messages for the recipients. Although this activity aimed to raise awareness for homelessness it also encouraged people to engage as a family/community to work towards a better cause, thus was easily incorporated into the overall fun day. The young people arranged to work with a local church to deliver the care packages during a soup kitchen they put on for homeless people at Stratford Centre.

Our impact assessment of the programme showed that this year

- 30 young people developed new skills
- 28 young people developed leadership qualities through planning and leading events and residentials
- 30 young people felt able to develop and run projects for themselves & their peers.
- 29 young people's confidence had improved
- 30 young people were better able to cope with adversity
- 28 young people's self-esteem had improved

- 30 young people's social networks had increased
- 47 community members reported improved cohesion and improved relations between young and old

*"I enjoyed giving back to the community and I met some great people along the way"*

*"I was able to be a part of something that allowed me to give back to my community. Being able to incite change by spreading awareness of serious issues, such as homelessness and the generational divide, is both morally- fulfilling and skill-improving, I would like to do this again."*

*"The most valuable part of this project was when we all got together not knowing each other to create an amazing and successful fun day for a good cause. We all got on really well and brought the best out in each other."*

*"What I found most valuable was being in a position where I could help the community and meet new people."*

*"I was able to work on something that helped to improve my borough"*

#### Street work

Based mainly in the Green Street neighbourhood of Newham, our street work aims to engage with young people where they are, and support and encourage them to get involved with youth activities in the area, or to develop their own activities with support from youth workers. The project was funded by London Borough of Newham and was closed in November 2019 when funding ended. During the year, we reached around 450 young people.

#### Young Achievers Group

The long established Young Achievers Group (YAG), for young people with Special Educational Needs and Disabilities has engaged in a wide range of activities, enabling the development of independent living skills. The group includes around 35 young people.

#### Voluntary Sector Capacity Building - Fitter Finance

Funded by City Bridge, the Fitter Finance programme aims to improve the financial management of micro and small community and voluntary sector organisations in Newham. During the year we worked with over 70 organisations, providing workshops and 1 to 1 advice and support, and online resources.

#### Volunteering

During the course of the year we had over 60 people volunteering at Aston-Mansfield, and the number of young people volunteering at Aston-Mansfield has increased by 20%. Our focus this year was to develop more work experience opportunities for young people. We successfully launched 8-week work experience placements for young people aged 16-25. This was to give unemployed young people with no knowledge or experience of the world of work the opportunity to learn new skills and build their confidence whilst being supported in a safe non-judgemental environment.

Young people on work experience were based across the organisation within the youth, finance, charity shop and reception departments. They were asked to keep work weekly reflection journals which enabled them to document their experiences and record their progress.

*"I was nervous at first but if I didn't understand something or needed help, I was able to ask my manager or someone else in the team for help. It felt good that I was trusted with jobs that I had not done before. Keeping my journal helps me see how much I am improving and coaching helps me create goals that I am working to achieve"*

We continue to partner with local colleges and training apprenticeship programs in supporting Newham's young residents. As well as regular supervision some of the new volunteers have benefitted from receiving one to one coaching to help them set and accomplish their goals.

## ASTON-MANSFIELD

### TRUSTEES' REPORT (continued)

#### YEAR ENDED 31 MARCH 2020

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To foster a sense of community amongst the volunteers we started quarterly meet ups to enable all the volunteers new and old to socialise, develop peer support relationships and collectively help shape the future of volunteering within the organisation.

#### FINANCIAL REVIEW

The statement of financial activities shows a net expenditure for the year of £259,458 (2019: £114,607). Income has decreased by 16.7% in the year to £1,282,973, total expenditure has also decreased by 6.7% compared with 2019.

Other than bank deposits the charity does not hold investments.

#### Reserves Policy

The Trustees review on a quarterly basis the charity's development and operational plans, future funding needs and its overall resilience and financial stability in light of its ability to meet its charitable objectives for the foreseeable future (usually a period up to 3 years).

The Trustees' consideration takes into account the major risks to the organisation – see Risk Management above. Additionally, the Trustees consider the need to ensure viability of the charity beyond the immediate future, absorb setbacks and be able to take advantage of opportunities and new initiatives.

As discussed in the Trustees Report, Aston Mansfield Charitable Trust ("AMCT") a connected charity (see Note 20 to the Accounts):

- is working with Newham Clinical Commissioning Group and a local GP practice to develop plans to create a GP / Primary Care Centre at the Froud Centre, Manor Park; and
- has commissioned an initial plan for the redevelopment of the Forest Gate Site

It is anticipated these impending capital and development works may have some short to medium term operational impact reducing revenues from existing property assets and requiring incremental staff and other costs to continue service provision without use of the Froud Centre or Durning Hall.

As this is likely to absorb brought forward reserves the Trustees have determined to adopt, during this transitional phase of investment in the future, a "zero level" reserves policy.

AMCT has historically provided the charity with an annual grant with a non-binding preference from the donor for this to be spent on special projects, capacity building or future projects as determined by the trustees. In view of operational impact of AMCT's impending capital and development works AMCT has indicated that it will additionally support the charity in meeting its charitable objectives to the extent revenues are reduced or costs increased as a result of development at the Froud Centre or consequent to the re-development of the Forest Gate site.

The charity's reserve position as at 31 March 2020 is disclosed in Note 19 to the Accounts. At 31 March 2020 the charity held total funds of £1,685,965 (2019 - £1,945,423) of which £1,501,434 (2019 - £1,528,443) represents the Endowment Fund, Restricted Fund £77,225 (2019- £85,051) and Unrestricted Fund £107,306 (2018 - £331,929).

For the reasons explained above, and having considered the charity's income, expenditure and risks including Covid-19, the trustees are satisfied that the charity would remain viable for the foreseeable future even if no free reserves are held.

## **ASTON-MANSFIELD**

### **TRUSTEES' REPORT (continued)**

**YEAR ENDED 31 MARCH 2020**

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#### **PLANS FOR FUTURE PERIODS**

Our plans for implementing 'Creating the Future', our strategy which is outlined earlier in this report, include

- Focusing all of our work around children, young people and families – both direct delivery and signposting
- Continuing to grow our work with children and young people
- Developing a GP/Primary Care Centre at the Froud Community Centre in Manor Park. We hope to use this as an opportunity to create new community-based health programmes in partnership with a local GP practice, and to secure a long-term tenant for the building
- Moving away, over time, from providing community space in some areas
- Working with the Aston-Mansfield Charitable Trust on the redevelopment of the Forest Gate site
- Improving the financial sustainability of the organisation, by improving the profitability of the property assets, and the ways in which the Aston-Mansfield Charitable Trust property assets are managed

#### **PUBLIC BENEFIT STATEMENT**

The trustees confirm that they have complied with the duty in Section 17 of The Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

The charity's charitable purpose is detailed in its objects, which are to develop, for the public benefit, the community wealth of East London and promote a diverse and inclusive society in which all are free to participate.

Delivery of public benefit is achieved through direct provision of services through the charity's work with children, young people and families and through the use of its community buildings. The charity is actively engaged in working in partnership with other voluntary sector organisations, and the local authority to ensure an enhanced quality of life to members of the community.

#### **FUNDRAISING PRACTICE AND PERFORMANCE**

Aston-Mansfield's fundraising is largely focused on raising funds from Trusts and Foundations and earning income from the public through charity shop sales. The main source of income raised from the public is trading activity through the charity shop. Hence the charity is not signed up to any voluntary fundraising regulation. All fundraising activity is undertaken by Aston-Mansfield staff and volunteers, and there have been no complaints received by Aston-Mansfield about its fundraising activities.

**SISTER CHARITY**

Aston-Mansfield has a sister charity, Aston-Mansfield Charitable Trust (AMCT) to which Aston-Mansfield is connected. The two charities have similar objects, which encompass supporting and developing disadvantaged communities in East London.

Aston-Mansfield achieves its impact through the direct provision of services to children and young people and families, and through renting space in the community buildings to other groups and organisations in the not for profit sector. Additionally, it provides resources, expertise and training to other groups and organisations in the not for profit sector, thus enabling those organisations to deliver their services to their clients and communities. The Aston-Mansfield Charitable Trust is also a Registered Social Landlord, with Aston-Mansfield acting as the managing agent for its social housing

The two charities are separate organisations, each with their own Charity Commission registration numbers, governance arrangements and financial management processes and procedures. The Aston-Mansfield Board currently has 10 Trustees, 4 of whom are Trustees of AMCT. The AMCT Board currently has 7 Trustees, 3 of whom are not a Trustee of Aston-Mansfield. We believe this balance of shared knowledge and independence is beneficial for both organisations. Board meetings are held and minuted separately. It should be noted that Aston-Mansfield prepares and reports on completely separate Accounts with its own reserves and a clear Reserves Policy.

As Aston-Mansfield's work meets AMCT's funding criteria, the charity applies to AMCT for a grant on an annual basis. The size of the grant awarded depends on a number of factors including the level of disposable income available to AMCT, the performance of Aston-Mansfield in the previous year, and the areas of work for which the grant is sought. Aston-Mansfield reports regularly on its performance to AMCT. AMCT also awards grants to other charities, through an open application process, based on defined priorities and funding criteria.

The charity remains grateful to AMCT for its generosity in this matter, but recognises this arrangement is dependent on a number of factors, not least the current economic climate and property markets, and current support is no guarantee of future support. Aston-Mansfield acts as the managing agent for a number of AMCT's properties, and this enables Aston-Mansfield to spend more of its voluntary income on direct work with its beneficiary groups.

Whilst Aston-Mansfield is extremely grateful to AMCT for the continued support of its work, the Trustees recognise this support is agreed on an annual basis and can never be guaranteed. Aston-Mansfield is therefore continually seeking new sources of voluntary income in order to guarantee the future of its services.

## ASTON-MANSFIELD

### TRUSTEES' REPORT (continued)

YEAR ENDED 31 MARCH 2020

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#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of the Aston Mansfield for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as we are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In preparing the Trustees Report, the Trustees' have taken advantage of the exemption available to small companies and have not prepared a strategic report.

Approved by the Board on 22 September 2020 and signed on their behalf by:



O.C. Keen  
Chairman



## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ASTON-MANSFIELD

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### Opinion

We have audited the financial statements of Aston-Mansfield for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cashflow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of the charitable company's net movement in funds, including the income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 14, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF  
ASTON-MANSFIELD (continued)**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (which incorporates the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

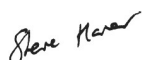
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report (which incorporates the directors' report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Steven Harper**  
**Senior Statutory Auditor**  
**for and on behalf of Haysmacintyre LLP**  
**Chartered Accountants and Statutory Auditors**

23 September 2020

**10 Queen Street Place**  
**London**  
**EC4R 1AG**

ASTON-MANSFIELD

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2020

		Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2020 Total £	2019 Total £
<b>Income</b>	<b>Notes</b>					
<b>Income from donations and legacies</b>						
Donations		-	-	3,316	3,316	27,323
<b>Income from charitable activities</b>						
Grants	3	-	126,028	380,500	506,528	605,884
Project income		-	41,358	3,027	44,385	51,761
Rents and facility hire	4	-	-	623,413	623,413	720,709
Management and consultancy fees	5	-	-	21,935	21,935	26,232
<b>Income from other trading activities</b>						
Shop sales		-	-	65,110	65,110	64,517
<b>Other income</b>	6	-	-	18,286	18,286	43,564
<b>Total income</b>		-	167,386	1,115,587	1,282,973	1,539,990
<b>Expenditure</b>						
<b>Expenditure on raising funds</b>						
Fundraising		-	-	(75,287)	(75,287)	(73,779)
Shop operating costs		-	-	(50,009)	(50,009)	(46,939)
<b>Expenditure on charitable activities</b>						
Lifelong learning		-	(116,056)	(300,316)	(416,372)	(478,774)
Healthy living		-	-	-	-	-
Community development		-	(57,832)	(44,269)	(102,101)	(123,007)
Community buildings		(27,009)	(1,324)	(870,329)	(898,662)	(932,098)
<b>Total expenditure</b>	7	(27,009)	(175,212)	(1,340,210)	(1,542,431)	(1,654,597)
<b>Net income/(expenditure)</b>		(27,009)	(7,826)	(224,623)	(259,458)	(114,607)
Transfers between funds		-	-	-	-	-
Fund balances as at 1 April 2019		1,528,443	85,051	331,929	1,945,423	2,060,030
<b>FUND BALANCES AT 31 MARCH 2020</b>		<b>£1,501,434</b>	<b>£77,225</b>	<b>£107,306</b>	<b>£1,685,965</b>	<b>£1,945,423</b>

There were no recognised gains and losses other than those stated above.

No separate Summary Income and Expenditure Account has been produced as this statement incorporates all Income and Expenditure. Net income for the purposes of Companies Act 2006 excludes income and expenditure in respect of endowment funds.

Excluding movements on endowment funds, net expenditure for the year was £232,449 (2019: £87,598).

A full comparative Statement of Financial Activities is included at note 23.

The notes on pages 20 to 34 form part of these financial statements.

## ASTON-MANSFIELD

Company Number: 48350

## BALANCE SHEET

AT 31 MARCH 2020

	Notes	£	2020	£	£	2019	£
<b>FIXED ASSETS</b>							
Tangible assets	10			1,705,465			1,738,422
<b>CURRENT ASSETS</b>							
Stocks and work in progress		608			454		
Debtors	11	66,160			134,409		
Cash at bank and in hand		98,404			241,609		
			165,172		376,472		
<b>CREDITORS: amounts falling due within one year</b>	12	(184,672)			(169,471)		
<b>NET CURRENT ASSETS</b>				(19,500)			207,001
<b>NET ASSETS</b>				<u>£1,685,965</u>			<u>£1,945,423</u>
<b>Funds:</b>							
Endowment Fund	16			1,501,434			1,528,443
Restricted Fund	17,21			77,225			85,051
Unrestricted Fund	18			107,306			331,929
<b>TOTAL NET ASSETS AT 31 MARCH 2020</b>	19			<u>£1,685,965</u>			<u>£1,945,423</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 22 September 2020 and were signed below on its behalf by:



Christopher C Keen  
Chairman



Alex Minford  
Treasurer

The notes on pages 20 to 34 form part of these financial statements.

ASTON-MANSFIELD

CASHFLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	2020 £	2019 £
<b>CASH USED IN OPERATING ACTIVITIES</b>	13	(143,205)	(66,308)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Purchase of tangible fixed assets	10	-	-
<b>(DECREASE)/INCREASE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>		(143,205)	(66,308)
<i>Change in cash and cash equivalents in the reporting period</i>			
Cash balances at 1 April 2019		241,609	307,917
<b>CASH BALANCES AT 31 MARCH 2020</b>		<b>£98,404</b>	<b>£241,609</b>

The notes on pages 20 to 34 form part of these financial statements.

**1. ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**Accounting Basis**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Aston-Mansfield meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). These financial statements have been drawn up in the historical accounting basis, except that certain freehold properties are carried at valuation.

The financial statements incorporate the assets and liabilities of The Lady Trower Trust (Registered Charity number 303172) under a charity commission scheme dated 1994.

The accounts are prepared in pounds sterling, rounded to the nearest pound.

**Preparation of accounts on a going concern basis**

The trustees consider there are no material uncertainties about the Charity's ability to continue as a going concern. The review of our financial position, reserves levels and future plans gives Trustees confidence the charity remains a going concern for the foreseeable future.

In reaching this conclusion, the trustees have considered the impact of Covid-19 on the Charity and have reviewed cash flow forecasts covering a period of more than one year from the date of approval of these accounts

**Critical accounting judgements and estimates**

In preparing these financial statements, management has made judgements, estimates and assumptions that affect the application of the charities accounting policies and the reported assets, liabilities, income and expenditure and the disclosures made in the financial statements. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Income recognition**

Income from shop sales, rents and facility hire and management consultancy fees are accounted for when receivable. Grants are accounted for when the charity becomes entitled to the funding and donations are accounted for when received.

**Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Direct costs, including directly attributable salaries, are allocated on an actual basis to the relevant areas of programme activity. Overheads and other salaries are allocated between expense headings on the basis of time spent.

Support costs which include central office administration are allocated across the categories of cost of raising funds', charitable activities and governance costs. The basis of allocation is set out in note 7 c). Governance costs are the costs associated with the governance arrangements relating to the general running of the charity, including costs of strategic planning for the longer term development of the charity.

Irrecoverable VAT is charged as a cost in the statement of financial activity.

**Fixed Assets**

Buildings are depreciated at a rate of 2% per annum.

Other assets are depreciated, in equal annual instalments, over their economic lives at the following rates:

Electronic equipment	25%
Furniture and other equipment	15%
Motor vehicles	25%
Froud Centre Adventure Playground	10%

**Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments, including trade and other debtors and creditors are initially recognised at transaction value and subsequently measured at their settlement value.

**Stocks**

Stocks are valued at the lower of cost, on a first-in-first-out basis, and net realisable value.

**Operating leases**

Rentals payable are charged on a time basis over the term of the lease.

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**Foreign currency translation**

The charities functional and presentation currency is pound sterling. Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are recognised in the Statement of Financial Activities.

**Employee benefits**

These are funds subject to specific trusts generally declared by the donor or funds raised for a specific purpose.

- Short term benefits  
Short term benefits including holiday pay are recognised as an expense in the period in which the service is received.
- Employee termination benefits  
Termination benefits are accounted for on an accrual basis and in line with FRS 102.
- Pension scheme  
Aston-Mansfield operates a defined contribution pension scheme for the benefit of its employees. The assets of the scheme are held independently from those of Aston-Mansfield in an independently administered fund. The pensions costs charged in the financial statements represent the contributions payable during the year.

**Fund accounting**

Funds held by the charity are:

**Unrestricted funds**

These are general funds which can be used in accordance with the charitable objects at the discretion of the trustees.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

**1. ACCOUNTING POLICIES (Continued)****Restricted funds**

These are funds subject to specific trusts generally declared by the donor or funds raised for a specific purpose.

**Endowment funds**

These are permanent funds and must be held indefinitely consisting of two sites of land and property. They are not expendable. However, one of the endowed assets may be changed, for instance the proceeds arising from the sale of the property might be invested in other suitable forms of endowed investment or in the other endowed property. These funds arise from the amalgamation of The Lady Trower Trust with those of the charity in 1994.

**Taxation**

The charity's activities are exempt from income tax and corporation tax. The charity is registered for Value Added Tax. Certain of the charity's activities are exempt or non-business activities for Value Added Tax purposes and consequently the charity is unable to reclaim all the Value Added Tax it incurs on its purchases. Expenditure in these financial statements is therefore shown inclusive of Value Added Tax suffered.

**2. LEGAL STATUS**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to £0.50.

**3. INCOME FROM GRANTS**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Grant income classified within income from charitable activities</b>		
Aston Mansfield Charitable Trust	379,000	379,000
Local government	-	94,102
Other statutory bodies	62,043	60,497
Corporate bodies	63,985	71,535
Trusts and Livery companies	1,500	750
	<u>£506,528</u>	<u>£605,884</u>

Income attributable to fundraising efforts is £127,675 (2019: £229,082).

**4. RENTS AND SIMILAR INCOME**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Property rental income	584,072	680,353
Wayleave income	37,982	37,982
Facility hire	1,359	2,374
	<u>£623,413</u>	<u>£720,709</u>

**5. CONSULTANCY**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Management and consultancy fees	21,857	24,486
Training	78	1,746
	<u>£21,935</u>	<u>£26,232</u>



6.	OTHER INCOME			2020 £	2019 £
	Cost recoveries			17,283	18,185
	Sundries			1,003	25,379
				<u>£18,286</u>	<u>£43,564</u>
7.	EXPENDITURE	Staff Costs £	Support Costs £	Other direct Costs £	Total 2020 £
a)	Analysis of total expenditure				
	<b>Cost of raising funds</b>				
	Fundraising	67,470	7,817	-	75,287
	Shop operating costs	39,856	9,945	208	50,009
		<u>107,326</u>	<u>17,762</u>	<u>208</u>	<u>125,296</u>
	<b>Charitable activities</b>				
	<b>Unrestricted funds</b>				
	Lifelong learning	210,900	78,694	10,722	300,316
	Community development	37,160	6,568	541	44,269
	Community buildings	436,970	433,359	-	870,329
		<u>685,030</u>	<u>518,621</u>	<u>11,263</u>	<u>1,214,914</u>
	<b>Restricted funds</b>				
	Lifelong learning	48,640	46,750	20,666	116,056
	Community development	29,805	13,753	14,274	57,832
	Community buildings	-	1,324	-	1,324
		<u>78,445</u>	<u>61,827</u>	<u>34,940</u>	<u>175,212</u>
	<b>Endowment Funds</b>				
	Community buildings	-	27,009	-	27,009
		<u>-</u>	<u>27,009</u>	<u>-</u>	<u>27,009</u>
	<b>Total expenditure 2020</b>	<u>£870,801</u>	<u>£625,219</u>	<u>£46,411</u>	<u>£1,542,431</u>

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

7.	EXPENDITURE (continued)					Direct Costs £	Head Office £	Total 2020 £	
b)	Analysis of staff costs								
	Cost of raising funds								
	Fundraising					67,470	-	67,470	
	Shop operating costs					39,856	-	39,856	
	Charitable activities								
	Unrestricted funds								
	Lifelong learning					142,654	68,246	210,900	
	Healthy living					-	-	-	
	Community development					24,943	12,217	37,160	
	Community buildings					295,400	141,570	436,970	
	Central services					222,033	(222,033)	-	
	Restricted funds								
	Lifelong learning					48,640	-	48,640	
	Healthy living					-	-	-	
	Community development					29,805	-	29,805	
	Endowment fund								
	Community buildings					-	-	-	
	Total staff costs 2020					£870,801	£-	£870,801	
	Total staff costs 2019					£918,847	£-	£918,847	
c)	Analysis of support costs	Admin Costs £	Property Costs £	Travel Costs £	Finance Costs £	Depreciat'n £	Governance £	Head Office £	Total 2020 £
	Cost of raising funds								
	Fundraising	5,960	-	54	1,135	-	668	-	7,817
	Shop operating costs	677	9,242	26	-	-	-	-	9,945
	Charitable activities								
	Unrestricted funds								
	Lifelong learning	10,908	3,418	-	14,554	-	18,515	31,299	78,694
	Healthy living	-	-	-	-	-	-	-	-
	Community development	270	210	30	455	-	-	5,603	6,568
	Community buildings	54,424	226,390	4,157	59,899	1,201	22,360	64,928	433,359
	Central services	54,332	62	10	7,017	4,747	35,662	(101,830)	-
	Restricted funds								
	Lifelong learning	14,361	5,453	-	2,628	-	24,308	-	46,750
	Healthy living	-	-	-	-	-	-	-	-
	Community development	8,000	2,483	407	1,647	-	1,216	-	13,753
	Community buildings	-	1,324	-	-	-	-	-	1,324
	Endowment fund								
	Community buildings	-	-	-	-	27,009	-	-	27,009
	Total support costs 2020	£148,932	£248,582	£4,684	£87,335	£32,957	£102,729	-	£625,219

Central services staff costs and support costs are allocated to each of the programmes dependent on the volume of activity.

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

7. EXPENDITURE (continued)	2020 £	2019 £
<b>d) Analysis of governance costs</b>		
Legal, consultancy and professional fees	77,137	48,074
Audit fees	17,300	15,950
Health and safety	8,279	46,343
Companies House	13	13
	<u>£102,729</u>	<u>£110,380</u>

	Staff Costs £	Support Costs £	Other direct Costs £	Total 2019 £
<b>e) Analysis of total expenditure – prior year</b>				
<b>Cost of raising funds</b>				
Fundraising	61,168	12,611	-	73,779
Shop operating costs	37,954	8,985	-	46,939
	<u>99,122</u>	<u>21,596</u>	<u>-</u>	<u>120,718</u>
<b>Charitable activities</b>				
<b>Unrestricted funds</b>				
Lifelong learning	174,775	60,899	17,054	252,728
Community development	69,149	18,264	191	87,604
Community buildings	406,796	486,097	84	892,977
	<u>650,720</u>	<u>565,260</u>	<u>17,329</u>	<u>1,233,309</u>
<b>Restricted funds</b>				
Lifelong learning	140,731	16,010	69,303	226,044
Community development	28,274	1,137	5,995	35,406
Community buildings	-	12,111	-	12,111
	<u>169,005</u>	<u>29,258</u>	<u>75,298</u>	<u>273,561</u>
<b>Endowment Funds</b>				
Community buildings	-	27,009	-	27,009
	<u>-</u>	<u>27,009</u>	<u>-</u>	<u>27,009</u>
<b>Total expenditure 2019</b>	<u>£918,847</u>	<u>£643,123</u>	<u>£92,627</u>	<u>£1,654,597</u>

7. EXPENDITURE (continued)						Direct Costs	Head Office	Total 2019	
f) Analysis of staff costs – prior year						£	£	£	
Cost of raising funds									
Fundraising						61,168	-	61,168	
Shop operating costs						37,954	-	37,954	
Charitable activities									
Unrestricted funds									
Lifelong learning						106,472	68,303	174,775	
Healthy living						-	-	-	
Community development						54,264	14,885	69,149	
Community buildings						283,982	122,814	406,796	
Central services						206,002	(206,002)	-	
Restricted funds									
Lifelong learning						140,731	-	140,731	
Healthy living						-	-	-	
Community development						28,274	-	28,274	
Endowment fund									
Community buildings						-	-	-	
Total staff costs 2019						£918,847	£-	£918,847	
Total staff costs 2018						£878,724	£-	£878,724	
g) Analysis of support costs - prior year		Admin Costs	Property Costs	Travel Costs	Finance Costs	Depreciat'n	Governance	Head Office	Total 2019
		£	£	£	£	£	£	£	£
Cost of raising funds									
Fundraising		11,657	35	-	836	-	83	-	12,611
Shop operating costs		650	7,800	-	-	-	535	-	8,985
Charitable activities									
Unrestricted funds									
Lifelong learning		10,201	9,174	-	6,830	-	14,727	19,967	60,899
Healthy living		-	-	-	-	-	-	-	-
Community development		5,182	267	192	8,236	-	36	4,351	18,264
Community buildings		42,367	260,590	2,451	76,698	3,167	64,922	35,902	486,097
Central services		15,915	1,471	-	8,010	4,747	30,077	(60,220)	-
Restricted funds									
Lifelong learning		10,598	5,412	-	-	-	-	-	16,010
Healthy living		-	-	-	-	-	-	-	-
Community development		485	512	140	-	-	-	-	1,137
Community buildings		-	-	-	-	12,111	-	-	12,111
Endowment fund									
Community buildings		-	-	-	-	27,009	-	-	27,009
Total support costs 2019		£97,055	£285,261	£2,783	£100,610	£47,034	£110,380	-	£643,123

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

8. NET INCOME	2020 £	2019 £
Net income is stated after charging:		
Professional advice insurance including trustee indemnity cover	598	355
Depreciation	32,957	47,034
Audit fees	17,300	15,950
	<u>          </u>	<u>          </u>
9. STAFF EMPLOYMENT	2020 £	2019 £
Salaries and wages	727,678	793,325
Social security costs	57,719	63,039
Pension costs	45,199	39,183
Other staff costs	21,670	23,300
Redundancy payments	18,535	-
	<u>          </u>	<u>          </u>
Total Staff Costs (Note 7)	£870,801	£918,847
	<u>          </u>	<u>          </u>

Two employees received remuneration for the year in the band £60,000 to £70,000 (2019 – 2) and pension cost of £23,690 (2019 – £20,650).

The average monthly number of employees during the year was made up as follows:

	2020		2019	
	Part Time	Full Time	Part Time	Full Time
Community work	26	6	29	7
Central Administration	-	5	2	3
Fundraising	-	2	-	2
	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
	26	13	31	12
	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

Full time equivalents	2020	2019
The number of full time equivalent posts is	28.00	28.50
	<u>      </u>	<u>      </u>

The total employee benefits of the key management personnel of the charity were £84,158 (2019: £81,242).

10. TANGIBLE FIXED ASSETS	Land and Buildings £	Furniture and Equipment £	Motor Vehicles £	Total £
<b>Cost or valuation</b>				
At 1 April 2019	2,155,448	998,614	51,453	3,205,515
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2020	2,155,448	998,614	51,453	3,205,515
<b>Depreciation</b>				
At 1 April 2019	431,432	984,210	51,451	1,467,093
Charge for year	27,009	5,948	-	32,957
Disposals	-	-	-	-
At 31 March 2020	458,441	990,158	51,451	1,500,050
<b>Net Book Value</b>				
At 31 March 2020	1,697,007	8,456	2	1,705,465
At 31 March 2019	1,724,016	14,404	2	1,738,422
<b>All assets are used for charitable purposes.</b>				

11. DEBTORS	2020 £	2019 £
Aston Mansfield Charitable Trust	12,571	32,656
Income tax recoverable	-	44
Rent Receivable	41,295	79,754
Other debtors and prepayments	12,294	21,955
	<u>£66,160</u>	<u>£134,409</u>
12. CREDITORS: due within one year	2020 £	2019 £
Deferred income	45,528	41,821
Taxation and social security	15,643	16,480
VAT payable	938	4,886
Other creditors and accruals	122,563	106,284
	<u>£184,672</u>	<u>£169,471</u>

13. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH INFLOW FROM OPERATING ACTIVITIES	2020 £	2019 £
Net movement in funds	(259,458)	(114,607)
Depreciation and amortisation	32,957	47,034
Decrease/(increase) in stocks	(154)	34
Increase/(decrease) in creditors	15,201	(5,475)
Decrease/(increase) in debtors	68,249	6,706
<b>Net cash inflow/(outflow) from operations</b>	<b>(£143,205)</b>	<b>(£66,308)</b>

#### 14. DIRECTORS/TRUSTEES' REMUNERATION

No director has received any remuneration or reimbursement of expenses (2019: Nil).

#### 15. CHARITY COMMISSION SCHEME

Under a scheme approved by the Charity Commissioners in 1994, the Golden Jubilee Trust merged with Aston-Mansfield and Aston-Mansfield also became the corporate trustee of the Lady Trower Trust, which is the proprietor of the land at Lambourne End and Burges Road, East Ham. Their accounts are merged with those of this charity with effect from 1 October 1993.

16.	ENDOWMENT FUNDS	Movement in funds			
	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
Land					
Burges Road East Ham E6	180,000	-	-	-	180,000
Lambourne End	1,348,443	-	(27,009)	-	1,321,434
	<u>£1,528,443</u>	<u>£-</u>	<u>(£27,009)</u>	<u>£-</u>	<u>£1,501,434</u>
	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2019 £
Land					
Burges Road East Ham E6	180,000	-	-	-	180,000
Lambourne End	1,375,452	-	(27,009)	-	1,348,443
	<u>£1,555,452</u>	<u>£-</u>	<u>(£27,009)</u>	<u>£-</u>	<u>£1,528,443</u>

Expenditure reflects depreciation of the Lambourne End Property.

**17. RESTRICTED FUNDS**

	<b>Movement in funds</b>				
	<b>Balance at 1 April 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2020 £</b>
Lambourne End - Lake	2,979	-	-	-	2,979
BLF Capital	1,324	-	(1,324)	-	-
East End Community Foundation	-	10,000	(10,000)	-	-
London City Airport Community Grant	-	3,000	-	-	3,000
Youth Provider's Partnership	-	41,358	(41,358)	-	-
Big Lottery Fund Grant	28,468	62,043	(62,410)	-	28,101
City Bridge Trust	31,055	48,000	(57,832)	-	21,223
Legacy Income	19,000	-	(1,140)	-	17,860
London Cycling Grant	2,225	2,985	(1,148)	-	4,062
	<u>£85,051</u>	<u>£167,386</u>	<u>(£175,212)</u>	<u>£-</u>	<u>£77,225</u>
	<b>Balance at 1 April 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2019 £</b>
Lambourne End - Lake	2,979	-	-	-	2,979
BLF Capital	13,435	-	(12,111)	-	1,324
East End Community Foundation	-	10,000	(10,000)	-	-
Headstart	30,060	82,102	(112,162)	-	-
Youth Provider's Partnership	-	46,661	(46,661)	-	-
Big Lottery Fund Grant	28,348	60,480	(60,360)	-	28,468
City Bridge Trust	-	60,547	(29,492)	-	31,055
Legacy Income	-	19,000	-	-	19,000
London Cycling Grant	-	5,000	(2,775)	-	2,225
	<u>£74,822</u>	<u>£283,790</u>	<u>(£273,561)</u>	<u>£-</u>	<u>£85,051</u>

A full description of each fund is shown at note 21.

**18. UNRESTRICTED FUNDS**

	<b>Movement in funds</b>				
	<b>Balance at 1 April 2019 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2020 £</b>
<b>General Fund</b>	125,754	1,115,587	(1,340,210)	120,585	21,716
<b>Designated Fund</b>	206,175	-	-	(120,585)	85,590
	<u>£331,929</u>	<u>£1,115,587</u>	<u>(£1,340,210)</u>	<u>£-</u>	<u>£107,306</u>
	<b>1 April 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>31 March 2019 £</b>
<b>General Fund</b>	223,581	1,256,200	(1,354,027)	-	125,754
<b>Designated Fund</b>	206,175	-	-	-	206,175
	<u>£429,756</u>	<u>£1,256,200</u>	<u>(£1,354,027)</u>	<u>£-</u>	<u>£331,929</u>



## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

During the year the Designated funds was utilised on security and other cost associated with decanting of Durning Hall Flats as well as other one-off expenditure as agreed by the board. The remaining designated funds would be used for supporting the work of the charity through the Covid-19 Pandemic.

## 19. NET ASSETS BETWEEN FUNDS

## Current year

	Endowment Fund £	Restricted Fund £	Unrestricted Fund £	Total 2020 £
Fixed Assets	1,697,008	-	8,457	1,705,465
Current Assets	-	77,225	87,947	165,172
Current Liabilities	(144,672)	-	(40,000)	(184,672)
Inter-fund Loan	(50,902)	-	50,902	-
<b>Net Funds</b>	<b>£1,501,434</b>	<b>£77,225</b>	<b>£107,306</b>	<b>£1,685,965</b>

## Previous year

	Endowment Fund £	Restricted Fund £	Unrestricted Fund £	Total 2019 £
Fixed Assets	1,724,017	204	14,201	1,738,422
Current Assets	-	84,847	291,625	376,472
Current Liabilities	(154,412)	-	(15,059)	(169,471)
Inter-fund Loan	(41,162)	-	41,162	-
<b>Net Funds</b>	<b>£1,528,443</b>	<b>£85,051</b>	<b>£331,929</b>	<b>£1,945,423</b>

## 20. RELATED PARTY TRANSACTIONS

There were no related party transactions with individuals or trustees during the year (2019- nil).

Aston-Mansfield Charitable Trust, a charitable company limited by guarantee, although under the control of a different trustee board, is a connected charity with identical objects and having a common administration.

During the year the company received a grant of £379,000 (2019- £379,000) from Aston-Mansfield Charitable Trust and provided services costing £14,519 (2019-£14,165) to that charity. At the year-end Aston-Mansfield Charitable Trust owed Aston Mansfield £12,571 (2019 - £32,656) as disclosed in note 11.

The company is a member of Lambourne End Limited, a charitable company limited by guarantee. During the year the company did not provide any services to the charity (2019 - £ Nil) and no amount was owed to or due from Aston-Mansfield (2019 - £Nil).

## 21. RESTRICTED FUNDS

## Lambourne End Lake

In 2007 the Environment Agency provided a grant towards the capital cost of providing a lake at Lambourne End. These funds would be utilised once the planning permission is granted and construction work commences on the lake.

## BLF Capital

The Froud Centre Adventure Playground is an open access play facility, designed for children under the age of twelve, which opened in November 2009. It is used primarily by children living in the vicinity of Froud Centre. Capital funding for the project has been provided by the Big Lottery Fund.

## East End Community Foundation

A six-week programme of positive activities for young people during the summer holidays including targeted sessions for transitional youth and youth at risk of anti-social behaviour. The funding was provided by East End Community Foundation.

**21. RESTRICTED FUNDS (continued)****London City Airport Community Fund**

This grant is funded by London City Airport to deliver 10 days of activity for young people in Newham moving between primary and secondary education-to develop resilience, life-skills, and confidences in those young people

**Youth Provider's Partnership (YPP)**

The funding was received from YPP, with Aston-Mansfield being the lead partner. The parties agree to co-operate in fairness and good faith to ensure and enable young people aged 10 to 19, (and up to 25 for young people with learning difficulties) to reach their potential by providing high quality, diverse, safe and reliable, young person directed services. A range of activities which build young people's skills and confidence for the future is provided whilst developing personal and social responsibility.

Aston-Mansfield is delivering this project via the Young Achievers Group for young people with Special Needs and Disabilities project and at Green Street.

**Big Lottery Fund Grant**

The Youth4Youth project is funded by the Big Lottery for the development of young leaders, and supporting them to campaign/engage in social action relating to local issues which concern them. The project is based on a model of co-production and co-design, which enables young people to develop their leadership skills.

An additional funding for capacity building was also provided to help the charity build skills, knowledge and confidence in delivering outcomes to beneficiaries more effectively and sustainably.

	Movement in funds			
	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Youth 4Youth	28,468	62,043	(62,410)	28,101
Capacity building	-	-	-	-
Total	<u>£28,468</u>	<u>£62,043</u>	<u>(£62,410)</u>	<u>£28,101</u>
	Balance at 1 April 2018 £	Income £	Expenditure £	Balance at 31 March 2019 £
Youth 4Youth	15,488	60,480	(47,500)	28,468
Capacity building	12,860	-	(12,860)	-
Total	<u>£28,348</u>	<u>£60,480</u>	<u>(£60,360)</u>	<u>£28,468</u>

**21. RESTRICTED FUNDS (continued)**

**City Bridge Trust**

The grant is to support voluntary and community groups to understand and implement sound finance procedures and practices. By helping groups establish good systems that will grow with their group, trustees, donors and funders can have confidence that money is being used and recorded correctly. Annually the programme involves 6 training or workshop sessions, mentoring by staff and experienced volunteers, the development of factsheets and a toolkit to guide groups through the finances. The funding is for 3 years and funds 2-part time staff posts.

**Legacy**

An amount of £19k was received in the prior year with a request for it to be contributed towards a farm project. This income has been restricted to Aston-Mansfield's activities and expenditures at Lambourne End and other Healthy eating/living initiatives.

**London Cycling Grant**

This is a grant funded by Transport for London and managed by the environmental regeneration charity, Groundwork. It promotes cycling as not only a means of transport, but also a route to greater personal freedom, better health and well-being and stronger, more social communities. Through this grant, children and parents at Little Manor receive cycling tuition for two hours on a weekly basis for four weeks and then go on a cycle adventure.

**22. CONTINGENT LIABILITIES**

**Lambourne End Limited**

Aston-Mansfield is a member of Lambourne End Limited and in the event of winding-up it has undertaken to contribute an amount not exceeding £25,000.

## 23. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES (YEAR ENDED 31 MARCH 2019)

	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2019 Total £
<b>Income</b>				
<b>Income from donations and legacies:</b>				
Donations	-	19,000	8,323	27,323
<b>Income from charitable activities</b>				
Grants	-	218,129	387,755	605,884
Project income	-	46,661	5,100	51,761
Rents and facility hire	-	-	720,709	720,709
Management and consultancy fees	-	-	26,232	26,232
<b>Income from other trading activities</b>				
Shop sales	-	-	64,517	64,517
<b>Other income</b>	-	-	43,564	43,564
<b>Total income</b>	-	283,790	1,256,200	1,539,990
<b>Expenditure</b>				
<b>Expenditure on raising funds</b>				
Fundraising	-	-	(73,779)	(73,779)
Shop operating costs	-	-	(46,939)	(46,939)
<b>Expenditure on charitable activities</b>				
Lifelong learning	-	(219,098)	(259,676)	(478,774)
Healthy living	-	-	-	-
Community development	-	(42,352)	(80,655)	(123,007)
Community buildings	(27,009)	(12,111)	(892,978)	(932,098)
<b>Total expenditure</b>	(27,009)	(273,561)	(1,354,027)	(1,654,597)
<b>Net income/(expenditure)</b>	(27,009)	10,229	(97,827)	(114,607)
Transfers between funds	-	-	-	-
Fund balances as at 1 April 2018	1,555,452	74,822	429,756	2,060,030
<b>FUND BALANCES AT 31 MARCH 2019</b>	<b>£1,528,443</b>	<b>£85,051</b>	<b>£331,929</b>	<b>£1,945,423</b>